

INFORMATION FOR DELEGATIONS

INTERNATIONAL
ATOMIC ENERGY AGENCY

GENERAL CONFERENCE
1986

SPECIAL SESSION
AND
REGULAR SESSION

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ATOMIC ENERGY AGENCY

GENERAL CONFERENCE
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SPECIAL SESSION
AND
REGULAR SESSION

PRESIDENT OF THE CONFERENCE

Radetzky Suite,
Mezzanine, No.11, ext.222

CHAIRMAN OF THE COMMITTEE
OF THE WHOLE

Office No.402,
Fourth floor, ext.333

DIRECTOR GENERAL OF THE IAEA

Radetzky Suite,
Mezzanine, No.10, ext.211

CONFERENCE SECRETARIAT AND SUPPORTING SERVICES

Secretary of the Conference	Marmorsaal, Mezzanine, No.15, ext.201
Protocol Office and registration of delegations	Zeremoniensaal, Mezzanine, No.17, ext.242
Credentials Office	Zeremoniensaal, Mezzanine, No.17, ext.320
Conference Services	Zeremoniensaal, Mezzanine, No.16, ext.270
Documents Services	Vorsaal, Mezzanine, No.3, ext.297
Information Desk	Mezzanine, No.2, ext.422
Speakers' List	Zeremoniensaal, Mezzanine, No.18, ext.358/359
Voluntary Contributions	Zeremoniensaal, No.19, ext.240
Public Information Services	Ground floor, No.5, ext.450
Journal	Zeremoniensaal, Mezzanine, No.17, ext.243

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GENERAL ARRANGEMENTS

THE CONFERENCE BUILDING

The special and the regular session of the General Conference are taking place in the Congress Centre (Kongresszentrum) of the Neue Hofburg. Entry to the Congress Centre is from the Heldenplatz. The telephone number is 587 55 71.

The special session will open at 10 a.m. on Wednesday, 24 September 1986.

The regular session will open at 10 a.m. on Monday, 29 September 1986.

Participants are advised that badges will be needed for entry into the building during the sessions.

The precise location of offices, meeting rooms and the Information Desk may be ascertained by reference to the floor plans at the end of the handbook.

INFORMATION DESK AND DELEGATES' AIDE

Mezzanine, No.2

An Information Desk (ext.422) is at the top of the main staircase; in addition to giving information about the Conference and the meeting facilities, it takes messages for participants and, if necessary, arranges for them to be paged, handles cables and long-distance telephone calls, and provides a lost-and-found service.

ACCREDITATION OF
DELEGATES AND PROTOCOL

Zeremoniensaal,
Mezzanine, No.17

Chief of Protocol

Mr. H. Hernandez Mata
(ext.242)

Credentials

Those delegates who have been unable to submit their credentials earlier are requested to deposit them directly with the Credentials Office as soon as possible after their arrival in Vienna. Separate credentials are needed for each of the two sessions.

Delegates to the special session are reminded that, in the event that they wish to sign the conventions which are likely to be adopted at the session, it will be necessary for them to be duly empowered by their Governments to do so. Such powers may be deposited directly with the Credentials Office.

Badges and car labels

Each participant requires a badge with a photograph for entry into the building during the sessions. Ministers attending the sessions will receive special badges. Badges will be issued at the Registration Desk to those participants who have not yet registered and who are not in possession of a VIC ground pass. For security reasons, participants are requested to wear their badges when entering and while they are inside the Conference building. On request, participants will also be given labels for their cars to permit the use of parking space in the Heldenplatz.

Delegations' list

It is particularly requested that the Chief of Protocol be notified, in writing, of any change required in the particulars provided at the time of registration of a delegation, so that the delegations' lists may be kept up to date.

CONFERENCE SECRETARIAT Marmorsaal, Mezzanine, No.15

CONFERENCE SECRETARY Mr. M. SANMUGANATHAN (ext.201)

Assistant Ms. I. HIRSCHMANN (ext.201/226)

Credentials Officers Mr. V. BOULANENKOV (ext.320)
Ms. R. MACMILLAN (ext.325)

COMMITTEE OF THE WHOLE* Marmorsaal, Mezzanine, No.15

Secretary Mr. M. DAVIES (ext.201)

Division of Budget
and Finance Ms. G. LEITNER (ext.253)

Legal Division Mr. HA VINH Phuong (ext.235)

ADMINISTRATIVE CO-ORDINATION Zeremoniensaal,
AND CONFERENCE SERVICES Mezzanine, No.16

Head Mr. N. GERZER (ext.270)

Assistant Mr. L. KARDOS (ext.272)

Chief Interpreter Mr. N. WITTER (ext.374)

Chief,
Documents Services Mr. G. DREGER (ext.252)

* For the regular session and, if necessary, for the special session.

Documents

On working days, the Documents Station will normally be open from 8.30 a.m. until 6.30 p.m. Each delegation will be assigned a special box, where all working documents of the Conference are distributed. Documents in preparation over-night will usually be ready for collection by 8.30 a.m.

A limited amount of typing can also be arranged for delegations (Mezzanine, No.7).

Mail

Letters and invitations for participants will be put into delegations' distribution boxes at the Documents Station.

Documents Officer

Mr. H. SMIDS (ext.297).

ACCOMMODATION FOR PRIVATE MEETINGS

Arrangements for the use of rooms for private meetings (without interpretation facilities) may be made by applying to Conference Services (Zeremoniensaal, Mezzanine, No.16, ext.270) or, during the meetings, to the Conference Officers.

Press briefings

The Press Officers are ready to help delegations to arrange press conferences and to circulate information material. Badges for the Press will be issued by Public Information (Ground floor, No.5). Press conferences will be held in the Neuer Saal.

Press releases

Press releases will be prepared in Arabic, Chinese, English, French, German, Russian and Spanish, and copies will be put into the distribution boxes at the Documents Station as soon as they are ready.

Radio and television

The Secretariat is in touch with national radio and television services, and the Press Officers will approach delegations with a view to meeting requests from these services for sound and visual recordings to be made during the session.

Division of Public Information

Director Mr. Y. YOSHIDA
Ground floor, No.5, ext.450

Press Officers Mr. H. MEYER (ext.451)
Mr. J. DAGLISH (ext.452)
Mr. L. WEDEKIND (ext.453)

THE SESSION

THE JOURNAL

Issues of the Journal will appear early in the morning of each working day during the sessions and will contain the agenda items to be taken at that day's meetings, a forecast of the meetings for the following day and other notices and announcements of interest to delegations.

DOCUMENTS

The provisional agenda for the special session is contained in document GC(SPL.I)/1, and other documents issued for it are listed in document GC(SPL.I)/DOCS/1 and in subsequent documents bearing the same symbol.

The provisional agenda for the regular session is given in document GC(XXX)/774, and other documents issued for it are listed in document GC(XXX)/DOCS/260 and in subsequent documents bearing the same symbol.

The Rules of Procedure of the General Conference are to be found in the booklet GC(XIX)/INF/152 and Mods. 1 and 2.

Delegates wishing to submit draft resolutions or other documents to the Conference are requested to provide the Conference Secretary or the appropriate Committee Secretary with several copies of the text as early as possible.

TIMES OF MEETINGS

The opening meeting of the special session, on Wednesday, 24 September 1986, and of the regular session, on Monday, 29 September 1986, will begin at 10 a.m. Unless otherwise decided by the Conference, other morning meetings will also begin at that time and afternoon meetings at 3 p.m. Delegates are kindly requested to be in their places by those times in order to allow meetings to start punctually.

MEETING ROOMS

Meeting rooms where meetings will be held during the sessions of the Conference are the Festsaal, for plenary meetings, the Neuer Saal, mainly for the Committee of the Whole, and the Ratsaal or the Prinz Eugen Saal, for the General Committee. The Information Desk will direct participants to the Ratsaal, which is on the fourth floor, and to the Prinz Eugen Saal, which is on the ground floor.

In the Festsaal, the Neuer Saal and the other meeting rooms, portable radio receivers with which participants can listen to the proceedings will be available. It is particularly asked that these receivers be left behind in the meeting room since they must be serviced before they can be used again.

SEATING

At plenary meetings and at meetings of the Committee of the Whole, the first seat facing and to the right of the President or Chairman is accorded to the Member State which has provided the Chairman of the Board of Governors during the past year. Indonesia will accordingly occupy that place, followed by other Member States in English alphabetical order.

SPEAKERS' LIST

In order to facilitate the conduct of business, speakers' lists are being kept for plenary meetings of both sessions. As was indicated in "Advance Information for Delegations" (GC (SPL.I) INF/1-GC(XXX)/INF/233, issued on 11 July 1986), the lists of speakers were opened on 24 July 1986. Any delegates wishing to speak in plenary who have not yet inscribed their names on the lists are requested to contact Ms. L. Huber, the official responsible for maintaining the speakers' lists, either at her desk (Mezzanine, No.18, ext.358 or 359) or,

immediately before and during plenary meetings, at a desk in the Festsaal near the foot of the podium. In accordance with common international practice, Ministers delivering statements will be given priority.

TEXTS AND ORAL PRESENTATIONS OF GENERAL DEBATE STATEMENTS

As was indicated in the "Advance Information for Delegations", it would be greatly appreciated if, as in the past, the texts of statements to be delivered were handed to the Conference Officers in advance and if - to enable the Conference to make the best possible use of the limited time available, especially during the special session - delegates would keep the duration of their statements down to 15 minutes at the most. The summary records of the general debate will be based on the full statements handed to the Conference Officers. Copies of the full texts (in the original language) will, if delegates so request, be made available to other delegates.

It is of considerable help if the texts of statements so provided to the Conference Officers are typed in double-space.

VOLUNTARY CONTRIBUTIONS TO THE TECHNICAL ASSISTANCE AND CO-OPERATION FUND FOR 1987

To enable up-to-date information to be provided to the General Conference regarding voluntary contributions to the Technical Assistance and Co-operation Fund for 1987, the Contributions Officer, Ms. H. Byler, will be available to receive pledges at her desk (Mezzanine, No.19, ext.240) or, immediately before and during plenary meetings, at a desk in the Festsaal near the foot of the podium.

WORKING LANGUAGES AND INTERPRETATION

The working languages of the Conference are Arabic, Chinese, English, French, Russian and Spanish, and statements made in any one of these languages will be interpreted simultaneously into the others. If delegates wish to make a speech in a language other than the working languages, they should, under Rule 87 of the Rules of Procedure, themselves arrange for interpretation into one of the working languages and provide the Secretariat with a written text of their speech in advance in that working language.

RECORDING OF MEETING PROCEEDINGS

A participant wishing to listen to the tape recording of a meeting should request the Conference Officers to make the necessary arrangements.

VOTING BY SHOW OF HANDS

To facilitate the counting of a vote by show of hands, delegates are asked to register their votes by raising the country name-plate they will find on their desks.

THE AGENCY

MEMBER STATES AND THE BOARD OF GOVERNORS

Comprehensive information on the membership of the Agency, the composition of the Board of Governors, Resident Representatives, etc. is published in English in a booklet entitled "Board of Governors and Permanent Missions of Member States". The latest issue is No.79 of September 1986, and copies may be obtained from the Documents Station.

CHAIRMAN OF THE BOARD OF GOVERNORS

The Chairman of the Board will have an office in room 215 (Mezzanine, No.5, ext.348).

THE DIRECTOR GENERAL OF THE IAEA

Mr. H. Blix
Radetzky Suite No.10, ext.211

		Office	Ext.
Special	Mr. T. Wojcik	Radetzky Suite No.9	218
Assistants	Ms. N. Alonso	Radetzky Suite No.9	228
Personal	Ms. B. Tschech	Radetzky Suite No.9	228
Assistant			
Secretary	Ms. M. Robausch	Radetzky Suite No.9	228
Representative	Mr. M. Elbaradei	Entreezimmer	256
of the			
Director General			
to the United Nations			
Head,	Ms. M. Opelz	Entreezimmer	264
IAEA Office			
in Geneva			

SECRETARIAT OF THE POLICY-MAKING ORGANS

Secretary of	Mr. M. Sanmuganathan	Marmorsaal	201
the Policy-making			
Organs			
Assistants	Mr. M. Davies	Marmorsaal	201
	Ms. I. Hirschmann	Marmorsaal	201

THE SECRETARIAT

DEPARTMENT OF ADMINISTRATION

Deputy Director General
Mr. Nelson F. Sievering, Jr.
Radetzky Suite No.8, ext.203

		Office	Ext.
Administrative Officer	Mr. G. Schramek	Radetzky Suite No.9	322
Secretary	Ms. G. Fouchard	Radetzky Suite No.9	204
Director, Division of External Relations	Mr. C. Herzig	Antekammer No.14	245
Director, Division of Budget and Finance	Mr. B. Bechetoille	Rittersaal No.12	231
Director, Legal Division	Mr. A. Adede	Rittersaal No.13	233
Director, Division of General Services	Mr. F. Fariña Hille	VIC	2360/ 1150
Director, Division of Personnel	Mr. M. Camcigil	VIC	2360/ 1525
Director, Division of Languages	Mr. G. Byrne-Sutton	VIC	2360/ 1400
Director, Division of Public Information	Mr. Y. Yoshida	Ground floor No.5	450
Head, Office of Internal Audit and Management Services	Mr. B. Cooper	VIC	2360/ 6130

DEPARTMENT OF RESEARCH AND ISOTOPES

Deputy Director General
 Mr. M. Zifferero
 Office No.405, ext.236

	Office	Ext.
Director, Mr. B. Sigurbjoernsson Joint FAO/IAEA Division of Isotope and Radiation Applications of Atomic Energy for Food and Agricultural Development	VIC	2360/ 1610
Director, Mr. M. Nofal Division of Life Sciences	VIC	2360/ 1650
Director, Mr. V. Ferronsky Division of Research and Laboratories	VIC	2360/ 1700
Head, Mr. P. Danesi Seibersdorf Laboratory	Seibersdorf	
Head, Mr. A. Walton Monaco Laboratory	Monaco	
Director, Mr. A. Salam International Centre for Theoretical Physics	Trieste	

DEPARTMENT OF SAFEGUARDS

Deputy Director General
 Mr. P. Tempus
 Office No.404, ext.234

		Office	Ext.
Director, Division of Operations A	Mr. V. Schuricht	VIC	2360/ 1900
Director, Division of Operations B	Mr. B. Agu	VIC	2360/ 6270
Director, Division of Operations C	Mr. J. McManus	VIC	2360/ 2050
Director, Division of Development and Technical Support	Mr. H. Kurihara	VIC	2360/ 1840
Director, Division of Safeguards Information Treatment	Mr. D. Tolchenkov	VIC	2360/ 2200
Director, Division of Safeguards Evaluation	Mr. R. Parsick	VIC	2360/ 1808
Director, Division of Standardization, Training and Administrative Support	Mr. C. Buechler	VIC	2360/ 1837

DEPARTMENT OF TECHNICAL CO-OPERATION

Deputy Director General
Mr. Noramly bin Muslim
Office No.408, ext.223

		Office	Ext.
Director,	Mr. M. Ridwan	No.407	238
Division of		VIC	2360/
Technical Assistance			2320
and Co-operation			
Director,	Mr. G. Githii	VIC	2360/
Division of			2420
Publications			

DEPARTMENT OF NUCLEAR ENERGY AND SAFETY

Deputy Director General
Mr. L. Konstantinov
Office No.406, ext.275

		Office	Ext.
Director,	Mr. N. Char	VIC	2360/
Division of			2750
Nuclear Power			
Director,	Mr. J.-L. Zhu	VIC	2360/
Division of			2650
Nuclear Fuel Cycle			
Assistant Deputy	Mr. M. Rosen	Mezzanine,	284
Director General,		No.5	
Director,		VIC	2360/
Division of			2700
Nuclear Safety			
Director,	Mr. I. Marchesi	VIC	2360/
Division of			2830
Scientific and			
Technical Information			

GENERAL FACILITIES AND SERVICES

SNACK-BAR Wintergarten, Mezzanine, No.20

The snack-bar will be open from 8.30 a.m. to 6.30 p.m. One menu, soups and sandwiches will be served.

BANK Ground floor, No.4

The Creditanstalt-Bankverein and the Oesterreichische Länderbank will provide banking facilities from 9 a.m. to 6.30 p.m., Monday to Friday, and from 9 a.m. to 12.30 p.m. on Saturday if there is a meeting.

TELEPHONE CALLS

Incoming telephone calls will be taken by the Information Desk. The number is 587 55 71, ext.422.

Outgoing local calls are free of charge. Long-distance calls can be booked at the Information Desk. Participants will be asked to sign a slip when booking a call and to pay for the call after it has been completed.

TELEGRAMS

Incoming telegrams will be delivered to the Information Desk and announced on a blackboard there and also by paging the addressee. If not applied for within a few hours they will, if possible, be forwarded to his private address in Vienna.

Outgoing telegrams can be handed in to the Information Desk for dispatch. Participants will be asked to sign a slip when handing in a telegram and to pay for it after dispatch.

TRAVEL DESK

Ground floor, No.3

Participants who require help in making arrangements for their return travel should apply at the Travel Desk. Early application is strongly advised in all cases. At the Travel Desk arrangements can also be made for car hire, excursions, sightseeing, and reservations for theatre, concerts etc.

CAR TRAFFIC AND PARKING

The first issues of the Journal will contain a plan showing the location of the Conference building in relation to the Agency's Headquarters at VIC, Wagramerstrasse 5, and a suggested route between the two buildings.

Parking space is reserved in the Heldenplatz for cars displaying a label issued at the Registration Desk. Participants are asked to ensure that their chauffeurs comply with the directions of the police officers stationed in the Heldenplatz.

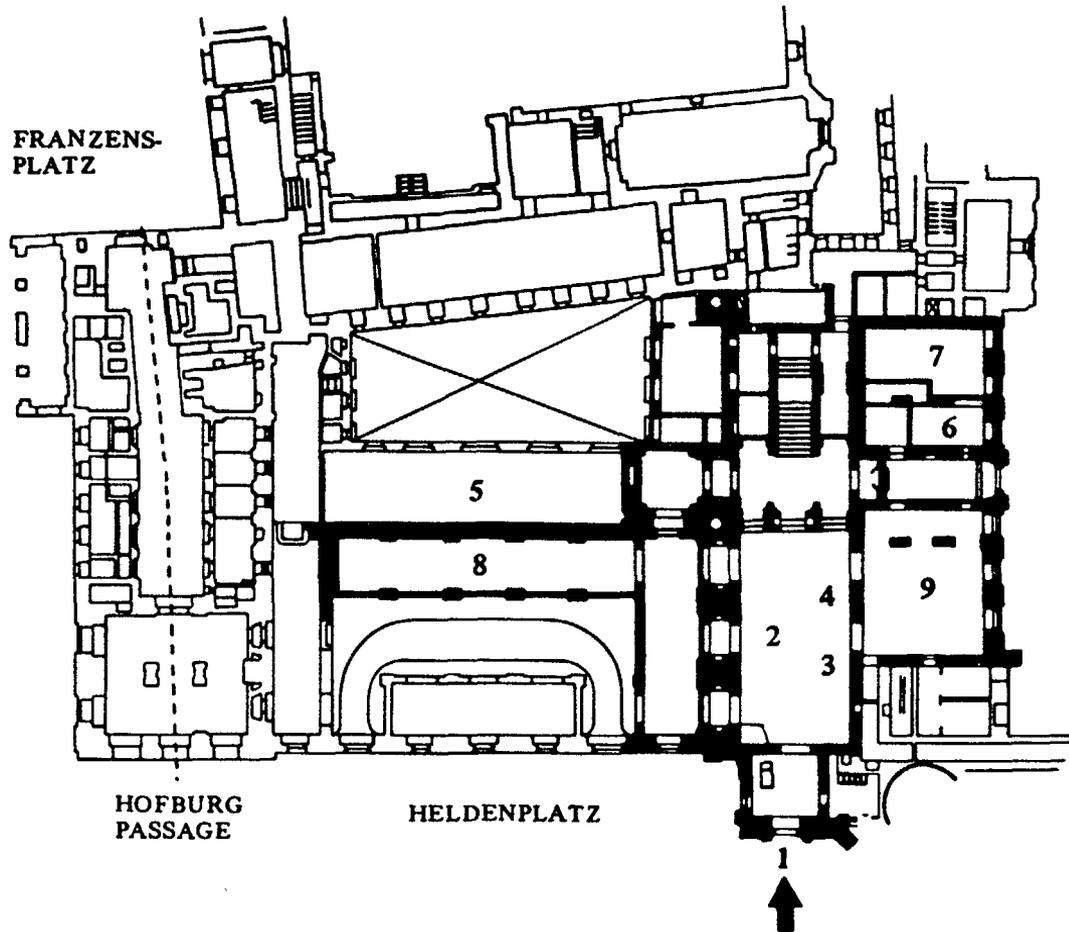
On request, the guard at the main entrance of the Conference building will summon chauffeur-driven cars by loudspeaker. He will also call taxis.

FIRST AID (ext.295)

Ground floor, No.6

Emergency medical attention is obtainable in the first-aid room from 8.30 a.m. until the close of the last meeting of the day. For emergency assistance at other times, apply to the guard at the VIC (telephone 2360, ext.99).

PLANS

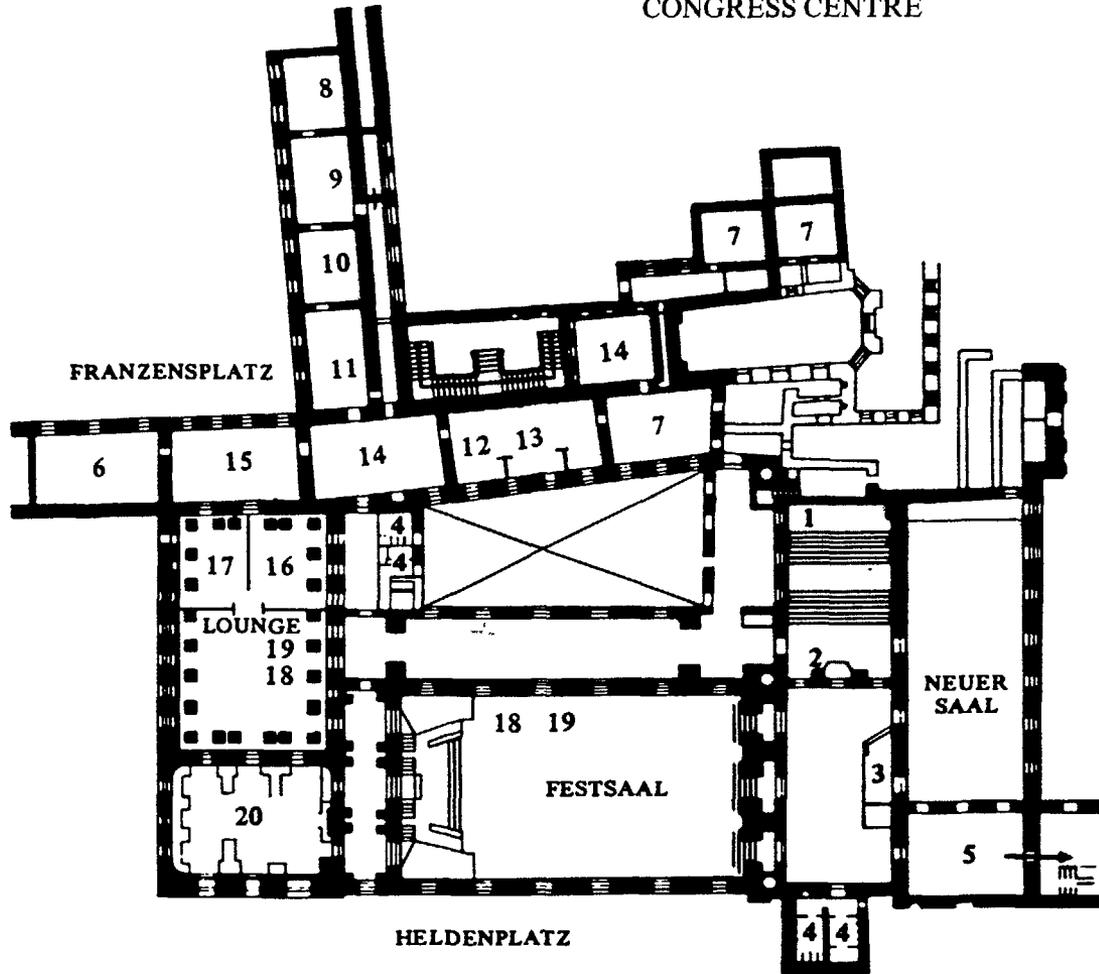


CONGRESS CENTRE

GROUND FLOOR

- 1 Main entrance
- 2 Registration desk
- 3 Travel desk
- 4 Bank
- 5 Public information
Press, Radio
and Television
- 6 First aid
- 7 Lavatories
- 8 Prinz Eugen Saal
- 9 Cloak room

CONGRESS CENTRE



MEZZANINE

- 1 Main staircase
- 2 Information Desk and Delegates' aide
- 3 Documents Station
- 4 Lavatories
- 5 Rooms 201 - 215
Room 215 Chairman of the Board of Governors
Room 212 Assistant Deputy Director General, Director, Division of Nuclear Safety

GEHEIME RATSTUBE

- 6 Private meeting room

RITTERSAAL - VERBINDUNGSGALERIE - MARIA THERESIA APPT.

- 7 Documents Co-ordination

RADETZKY SUITE

- 8 Deputy Director General, Head of the Department of Administration
- 9 Special Assistants to the Director General
- 9 Director General's staff
- 10 Director General
- 11 President

RITTERSAAL

- 12 Budget and Finance
- 13 Legal

ANTEKAMMER

- 14 External Relations

MARMORSAAL

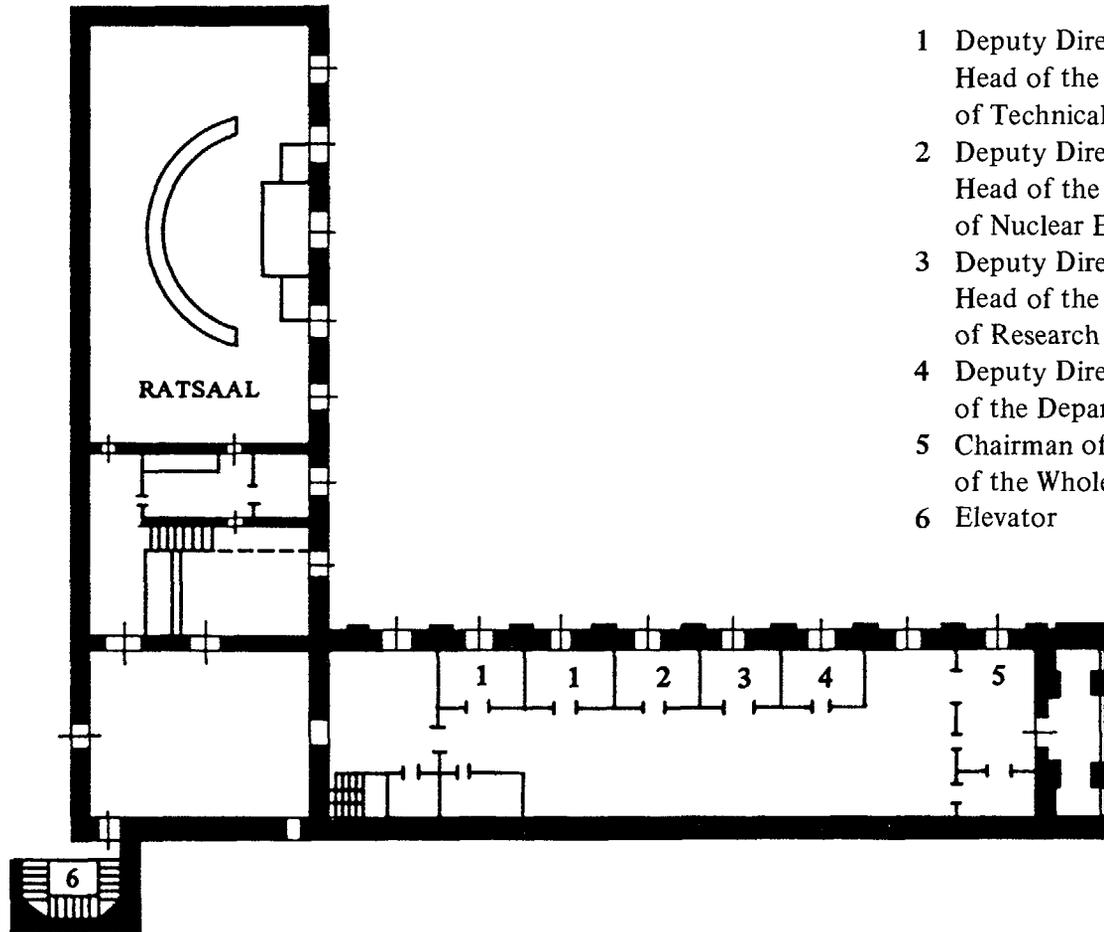
- 15 Conference Secretariat

ZEREMONIENSAAL

- 16 Administrative Co-ordination and Conference Services
- 17 Credentials and Protocol
- 18 Speakers' list
- 19 Voluntary Contributions
- 20 Snack-bar (Wintergarten)

CONGRESS CENTRE

FOURTH FLOOR



- 1 Deputy Director General, Head of the Department of Technical Co-operation
- 2 Deputy Director General, Head of the Department of Nuclear Energy and Safety
- 3 Deputy Director General, Head of the Department of Research and Isotopes
- 4 Deputy Director General, Head of the Department of Safeguards
- 5 Chairman of the Committee of the Whole
- 6 Elevator

